

EMPLOYMENT EXPERIENCE

List all employment including U.S. Armed Forces in chronological order with present employer first. **Account for any gaps in employment.** Attach additional page(s) if necessary. **Do not indicate "See Resume."**

Position Held	No. of Years	Employer:		
From: Mo. Yr.	Full-Time	Address:		
To: Mo. Yr.	Part-Time			
Name of Principal/Supervisor		Phone:		
Phone # of Supervisor		Salary:	Reason for Leaving:	
May we contact your current employer?		<input type="checkbox"/> Yes <input type="checkbox"/> No		

Position Held	No. of Years	Employer:		
From: Mo. Yr.	Full-Time	Address:		
To: Mo. Yr.	Part-Time			
Name of Principal/Supervisor		Phone:		
Phone # of Supervisor		Salary:	Reason for Leaving:	

Position Held	No. of Years	Employer:		
From: Mo. Yr.	Full-Time	Address:		
To: Mo. Yr.	Part-Time			
Name of Principal/Supervisor		Phone:		
Phone # of Supervisor		Salary:	Reason for Leaving:	

EDUCATION

6. List schools attended and special training received:

Circle highest year completed High School 7 8 9 10 11 12 College 13 14 15 16

	Name	Location	Diploma Degree	GED	None
High School					
College or Technical					

Indicate college hours completed or degree awarded: _____



ONLINE HIGH SCHOOL®

2471 North Arizona Avenue, Chandler, Arizona 85224 Phone 480-456-6678 Fax 480-355-2100 Toll Free 1-877-877-4628

PROFESSIONAL EXPERIENCE OR TRAINING

Describe additional training not listed above (i.e. trade school, business school, etc.)

Please explain any gaps in employment of over 30 days

Have you ever been dismissed from a position? Yes No
If yes, please explain

Have you ever been asked to resign from a position? Yes No
If yes, please explain

Have you resigned from a position rather than being dismissed? Yes No

Have you resigned from a position rather than face disciplinary action and/or non-renewal by an employer? Yes No
If yes, please explain

List any relative currently employed by Primavera Online High School.

NAME	RELATIONSHIP	DEPARTMENT

PROFESSIONAL REFERENCES

Give names and contact information of at least three former managers/supervisors or other professional references that are familiar with your job history and work habits. **(Do not use relatives or friends as references.)**

NAME	Years Known	Title / Position	Work Phone	Home Phone	Email Address



CONVICTION REPORT

Because of Primavera Online High School's dedication and responsibility to its students and community, the following information is needed from all applicants and employees regarding convictions. *A record of arrest or conviction does not prohibit employment; however, failure to complete this form accurately and completely may mean disqualification from consideration for employment or may be cause for dismissal if employed. Failure to disclose all information may result in prosecution for filing false information with a public agency. Applicants and employees must report any convictions and arrests that occur subsequent to the time they initially completed this form. Questions regarding this information should be directed to Human Resources. Please read carefully and answer the following questions. **All applicants who are offered employment will be fingerprinted at time of hire.**

1. Name _____

Other names used _____

Answer these questions truthfully even if the condition was ultimately expunged, reversed or otherwise set aside.

2. Have you ever been convicted* of any misdemeanor offense(s) other than traffic violation(s)? Yes No
3. Have you ever been convicted* of a DUI offense? Yes No
4. Have you ever been convicted* of a felony? Yes No
5. Have you ever been convicted* of a sex or drug related offense? Yes No
6. Have you ever been convicted* of a dangerous crime against children as defined in A.R.S. § 13-604?*** Yes No

***CONVICTION** means the final judgment on a verdict or a finding of guilty, a plea of guilty, or a plea of nolo contendere, in any state or federal court of competent jurisdiction in a criminal case, regardless of whether or not appeal is pending or could be taken.

**A.R.S. § 13-3716 (A) requires applicants to give notice of any conviction for dangerous crimes against children. These crimes are defined as second degree murder, aggravated assault, sexual assault, molestation of a child, sexual conduct with a minor, commercial sexual exploitation of a minor, sexual exploitation of a minor, child abuse, kidnapping and sexual abuse.

All employees of Primavera Online High School are required to have a valid fingerprint clearance card that is issued pursuant to title 41, chapter 12, article 3.1. Primavera Online High School will not employ a teacher whose certificate has been revoked for a violation of section 15-507 or 15-550 or for any offense that placed a pupil in danger. All other personnel shall be fingerprint checked pursuant to section 15-512. A person who is employed by a charter school or who is an applicant for employment with a charter school, who is arrested for or charged with a non-appealable offense listed in section 41-1758.03, subsection B or C and who does not immediately report the arrest or charge to the person's supervisor or potential employer is guilty of unprofessional conduct and the person shall be immediately dismissed from employment with the charter school or immediately excluded from potential employment with the charter school.

I certify that all statements made in this application are true and I agree and understand that any deliberate misstatement or omission of material facts will cause forfeiture on my part of all eligibility to any employment with Primavera Online High School. I authorize Primavera Online High School to independently verify all information I have given on this application, to include verification of educational background and employment records. I understand that the Human Resources Department will conduct a comprehensive background check on me, and my employment with Primavera Online High School is contingent upon a satisfactory report as noted above. This investigation may include asking my current and any former employer about my education, training, experience, job performance, professional conduct and evaluations, as well as confirming my dates of employment, position(s) held, reason(s) for leaving, whether I would be eligible for rehire, reasons for not rehiring (if applicable) and similar information. I understand that if I refuse to cooperate, refuse to be fingerprinted, am found to have falsified or omitted information on this form, or any document during the application process, or am discovered during the background process to be unfit to work with children or not of the quality Primavera Online High School desires to employ, I may not continue as an employee (candidate) of Primavera Online High School.

Signature _____ Date _____

THIS APPLICATION IS NOT A CONTRACT OF EMPLOYMENT

The employment of any employee is on an "at will" basis, meaning that the employment relationship may be terminated at any time by either the employee or Primavera Online High School, for any reason not prohibited by law. Any oral or written representation to the contrary is not authorized, is not binding on Primavera Online High School and should not be relied upon by any prospective employee.